

Q0: Where should I look for information on this PhD programme, on application and on selection procedures?

Q1. Are there any requirements I have to comply with to enter the admission procedure?

Q2. Which documents do I have to produce to apply?

Q3. Being in possession of a degree awarded by a foreign (non Italian) university how do I have to certify my qualifications?

Q4. Are there any other documents that might be useful for the evaluation of my qualifications?

Q5: How is the selection procedure organised?

Q6: How will my qualifications (documents and titles) be evaluated?

Q7: What language should my documents be in?

Q8: How will I know if I am admitted to the interview?

Q9: How will the interview be organised?

Q10: How should my research project be structured?

Q11: Which are the subjects that will be covered during the interview?

Q12: When and where will the interview take place?

Q13: What happens if I cannot be present at Urbino University on the date set for the interview?

Q14: How do I reach Urbino?

Q15: Where can I stay overnight?

Q16: What kind of documents will I need to stay in Italy longer than 90 days if I am a non EU citizen?

Q17: What is this PhD Programme about?

Annex A to the Call - PhD programme in GLOBAL STUDIES. Economy Society and Law

Q0: Where should I look for information on this PhD programme, on application and on selection procedures?

Candidates should give a careful look at the PhD website www.uniurb.it/global-studies. Relevant information on its structure and contents can be found there. Registration and application procedures can be completed online from this website, *starting from the end of the first week of June, and will be open until June 30th 2017*. In case you need any help to undertake these procedures, feel free to contact phd-global-studies@uniurb.it.

Q1. Are there any requirements I have to comply with to enter the admission procedure?

Applications for admission to the PhD courses are invited from applicants in possession of an Italian University Degree awarded prior to the reform or a Master degree (ex Ministerial Decree 509/99 and M.D. 270/04), or from applicants holding University Degrees issued by non-Italian institutions amounting to at least four years of academic career.

The selection is also open to candidates who will be awarded the above-mentioned degrees by *October 31st, 2016*.

Q2. Which documents do I have to produce to apply?

- Online registration form including detailed personal information (an electronic copy of an ID document will be required)
- Online application form
- Assessment of qualification: in the case of Italian students: "autocertificazione della laurea quadriennale o specialistica/magistrale con elenco degli esami sostenuti"; in the case of candidates holding a degree issued by a non Italian institution and amounting to at least four years of academic career: "declaration of equivalence" of qualifications, amounting to at least four years of academic career, inclusive of programme details (e.g. modules or units studied), and the individual grades/marks/credits obtained. Such documents must be authenticated by the competent Italian diplomatic/consular mission for the territory concerned. (cf. **Q3** for documents required in the case of Candidates in possession of a foreign degree);
- curriculum vitae in English, *inclusive of self assessment of the candidate's knowledge of English*;
- 2 letters of reference in English;
- A research project in English (max 3000 words) (cfr Annex A of the Call for details);

- Non refundable payment slip of a EUR 30 fee for admission to the selection. The payment can be done either at any Banca delle Marche branch or by bank transfer using the online MAV (paying-in slip) which is generated at the end of filling in the application form. *Payments from abroad* can be done from any foreign bank or via web banking using the following bank details: IBAN IT91 H060 5568 7000 0000 0013607 BIC BAMAIT3A290. Reason for payment: "Tassa di concorso ammissione dottorato – PhD in Global Studies"

Q3. Being in possession of a degree awarded by a foreign (non Italian) university how do I have to certify my qualifications?

Candidates in possession of a foreign degree which has not yet been declared as equivalent to an Italian degree, must – solely for the purposes of admission to the PhD course – expressly request this equivalence in their application form, enclosing the following documentation:

- 1) a certified copy of the requested academic qualification to be authenticated by the competent Italian diplomatic/consular mission for the territory concerned, together with the *Declaration of Equivalence* (Dichiarazione di Valore) of the qualification;
- 2) a certificate issued by the competent academic authority duly authenticated by the diplomatic/consular mission — confirming the examinations passed and the number of hours of theoretical and practical teaching envisaged for each discipline for attaining said degree.

The Declaration of Equivalence must indicate the final grade as well as the grading system adopted. Should these elements be lacking, the mark will be calculated on the minimum grade for the overall evaluation ranking.

The Declaration of Equivalence must also state that the foreign academic qualification allows the admission to comparable PhD courses in the foreign country where the qualification was issued.

Q4. Are there any other documents that might be useful for the evaluation of my qualifications?

Additional non compulsory titles of interest for the evaluation of candidates include: (a) certification of knowledge of English language of B2 or higher level of the Common European Framework of Reference for Languages (or equivalent); (b) certificates of knowledge of other languages different from Italian (or in the case of non Italian candidates: knowledge of Italian language)

Q5: How is the selection procedure organised?

The selection procedure will be organised into two steps

- Evaluation of qualifications (documents and titles)
- An oral evaluation interview based on:
 - o Interview on the CV and on the research project presented by the candidate
 - o Assessment of the candidate's knowledge of English language

Notes: (a) The evaluation of documents will be worth a maximum of 20 points. The interview will be worth up to 60 points. (b) The candidate will have to demonstrate a knowledge of the English language corresponding to at least a B2 level or equivalent; candidates with lower levels might be considered if the evaluation committee will consider them capable to attain a B2 level by the end of the first semester of the PhD programme.

Q6: How will my qualifications (documents and titles) be evaluated?

A total of 20 points will be assigned upon evaluation of the documentation uploaded by the candidate:

Curriculum vitae and other titles produced by the candidate up to a maximum of points: **7**

- Cv in English
- Assessment of academic career;
- other qualification titles: description of work and research experiences in the subject of the doctorate; letters of reference.

Research project up to a maximum of points : **8**

The project must have a maximum of 3000 words in English and refer to the Thematic Area of *International Economic Policy, Business and Governance*, with the following structure: a) state of the art, b) research objectives, c) methodology, d) expected results.

Language proficiency up to a maximum of points: **5**

- Self-assessment of foreign language proficiency and of English in particular, according to international standards, as specified in the CV;

- certification of knowledge of English at a B2 or higher level, issued by a credited institution.

Q7: What language should my documents be in?

Qualifications (titles, declaration of equivalence, list of exams and other official documents) can be either in Italian, English, French or Spanish. In case they are in other languages, a certified translation into Italian is required. All other documents presented for evaluation (CV, self assessment of language proficiency, research project) need to be produced in English.

Q8: How will I know if I am admitted to the interview?

The list of admitted candidates with evaluation of academic qualifications will be published on the web page: www.uniurb.it/global-studies prior to the date set for the interview

Q9: How will the interview be organised?

The evaluation interview consists of a presentation by the candidate of his/her cv, scientific and research interests, of an in-depth discussion of the topics addressed in the research project presented.

The knowledge of the English language will also be evaluated.

The evaluation interview can be held either in Italian or in English, upon request of the candidate.

A total of 60 points will be assigned by the Selection Committee based on the interview, inclusive of the evaluation of English proficiency.

The interview can exceptionally take place via video-conference provided a motivated request is submitted at least 7 days in advance of the date fixed for the evaluation, to be sent to:

altaformazione@uniurb.it (with CC to phd-global-studies@uniurb.it)

Q10: How should my research project be structured?

The project must have a maximum of 3000 words in English and for the 2017/18 Edition it will have to refer to the Thematic Area of *International Economic Policy, Business and Governance*. The project must have the following structure: a) state of the art, b) research objectives, c) methodology, d) expected results.

A specific attention should be given to one or more of the following topics:

- economic growth after the Great Recession, technological change and inequality across and within countries;
- the international strategies of firms (multinational corporations and SMEs), finance and labour;
- political processes and policies carried out by European and international institutions, and by nation states for the governance of globalisation.

Q11: Which are the subjects that will be covered during the interview?

The interview will evaluate the candidate's research project, language skills and competencies in the Thematic Area that will be addressed in cycle XXXIII (Academic Year 2017/2018), namely *International Economic Policy, Business and Governance*. A specific attention will be given to the following topics:

- economic growth after the Great Recession, technological change and inequality across and within countries;
- the international strategies of firms (multinational corporations and SMEs), finance and labour;
- political processes and policies carried out by European and international institutions, and by major countries for the governance of globalisation.

Candidates will have to demonstrate basic competencies in the following fields (as classified by the Italian Academic Institutions): Academic Field 13 "ECONOMICS AND STATISTICS", and/or Academic Field Area 14 "POLITICAL AND SOCIAL SCIENCES", and/or Academic Field 12 "LEGAL SCIENCES", provided that these competencies are finalised to the analysis of globalisation processes. With specific reference to the Thematic Area addressed in this cohort, the following Academic Disciplines will be considered a preferential qualification (as coded in the Italian Academic Institutions): SECS-P/01 ECONOMICS; SECS-P/02 ECONOMIC POLICY; SECS-P/06 APPLIED ECONOMICS; SECS-P/07 BUSINESS ADMINISTRATION AND MANAGEMENT; SECS-P/08 MANAGEMENT; SECS-P/13 COMMODITY SCIENCES; SECS-S/06 MATHEMATICAL METHODS OF ECONOMICS, FINANCE AND ACTUARIAL SCIENCES; SPS/01 POLITICAL PHILOSOPHY; SPS/02 HISTORY OF POLITICAL THOUGHT; SPS/04 POLITICAL SCIENCE.

Q12: When and where will the interview take place?

The interview will take place on Tuesday July 11th 2017 at 9 am.

The location of the interview will be: Università di Urbino Carlo Bo, via Saffi 2, Urbino, Aula Prorettori.

The interview can exceptionally take place via video-conference provided a motivated request is submitted at least 7 days in advance of the date fixed for the evaluation, to be sent to: altaformazione@uniurb.it (with CC to phd-global-studies@uniurb.it).

Q13: What happens if I cannot be present at Urbino University on the date set for the interview?

The interview is the most important part of the selection procedure, and a face-to-face meeting is highly recommended to enable the selection committee to collect all the relevant information necessary to evaluate the actual background knowledge and motivation of candidates. However, in case a candidate has serious impediments to be present at the meeting place on the date set for the interview, he/she can ask for video-conference connection on the same day when the interview will take place. The request must be submitted at least 7 days in advance of the date set for the evaluation, to be sent to: altaformazione@uniurb.it (with CC to phd-global-studies@uniurb.it).

Q14: How do I reach Urbino?

Essential info and links can be found at the following website: <https://www.uniurb.it/international/welcome-to-urbino/about-urbino>

Urbino is located in the Marche region, on the Apennines, 30 km far from the Adriatic Sea. Urbino can be reached directly only by car or bus.

The closest towns to Urbino having a train station and frequent bus connection is Pesaro; it is possible to get there with trains from major Italian cities.

To reach Urbino from abroad we suggest you to fly to Bologna or Ancona, and then to get to Urbino by public means of transport.

Another good option to reach Urbino is to rent a car. Different rental companies have their offices in Ancona and Bologna airports, and in Pesaro station.

Below, we list a number of possible travel options.

BY PLANE

The airports at an easiest reach to Urbino are Ancona and Bologna.

ANCONA: Raffaello Sanzio Airport at Falconara Marittima

You can fly from/to Ancona via: Munich (Lufthansa), Rome (Alitalia), London Stanstead, Brussels Charleroi, Dusseldorf (Ryanair), Tirana, Cagliari, Trapani, Catania (other low cost companies)

From Ancona airport to Urbino, you can get to Falconara Marittima train station by bus, taxi or train, and take a train from Falconara Marittima to Pesaro. Take a bus from Pesaro to Urbino. Otherwise, you can rent a car. Please, note that public means of transport can be very limited after 8pm.

BOLOGNA: Aereoporto G. Marconi

Bologna is the largest international airport in the area, less than 200 km. far from Urbino. It is served by many airlines, with flights from/to more than 60 European destinations. You can travel from Bologna to Urbino by getting to Bologna Centrale train station by BLQ airport bus or taxi; then, take a train from Bologna Centrale to Pesaro; take a bus from Pesaro to Urbino.

BY BUS

For schedule information about buses from Pesaro or Fano to Urbino, please see: <http://www.adriabus.eu>
Adriabus manages also a bus line from/to Rome, with two journeys per day.

BY CAR

From Rome: A1 highway to Orte; E45 to Perugia; S298 to Gubbio, S3 (direction Fano), S423 to Urbino.

From Tuscany: S73 to Sansepolcro, S73bis to Urbino.

From Bologna: A14 highway (direction south: Ancona-Pescara-Bari) till the junction "Pesaro-Urbino"; S423 to Urbino.

From Ancona: A14 highway (direction north: Bologna) till the junction "Fano"; S3 and then S423 to Urbino.

BY TRAIN

The recommended station is Pesaro, since buses run on a regular basis, and there are car rental and taxi companies. It is on the North-South Adriatic train line, with trains from main Italian cities.

Q15: Where can I stay overnight?

You can find a complete list of accommodations here: <http://www.turismo.pesarourbino.it/en/search-where-to-stay.html>

Unless you are travelling by car, we strongly suggest to find an accommodation in the city centre, or close to it.

Q16: What kind of documents will I need to stay in Italy longer than 90 days if I am a non EU citizen?

See the following link for details: <https://www.uniurb.it/international/welcome-to-urbino/stay-in-italy>

Q17: What is this PhD Programme about?

The PhD programme focuses on the globalisation of economic, socio-political and legal systems. Two triennial research and training paths will be undertaken in alternate years. The first one, starting in 2017-2018 (XXXIII cycle), refers to “International Economic Policy, Business and Governance”. The second one will start in the subsequent cycle and will refer to “Global Society, Cross-border Mobility and Law”.

The XXXIII cycle will address the first thematic area: **International Economic Policy, Business and Governance**. Structural and strategic aspects of international economic, political and institutional relations will be examined.

A specific attention will be given to the following topics:

- economic growth after the Great Recession, technological change and inequality across and within countries;
- the international strategies of firms (multinational corporations and SMEs), finance and labour;
- political processes and policies carried out by European and international institutions, and by nation states for the governance of globalisation.

A partial list of courses with final evaluation includes: *Research methods for quantitative and qualitative analysis, History and trends of globalization, International business, International economic policy, Politics and global governance, International corporate governance and accounting, International economic policy and institutions, European institutions and law, International production and trade, International technology and innovation, European economic policy.*

See the PhD Website (<http://www.uniurb.it/global-studies>) for further details.

Annex A to the Call - PhD programme in GLOBAL STUDIES. Economy Society and Law

Location	DESP – Department of ECONOMICS, SOCIETY, POLITICS
Duration	3 years
Places available	No = 8 of which 6 with scholarship and 2 without
Curricula	none
Programme Description	<p>The PhD programme focuses on the globalisation of economic, socio-political and legal systems. Two triennial research and training paths will be undertaken in alternate years. The first one, starting in 2017-2018 (XXXIII cycle), refers to “International Economic Policy, Business and Governance”. The second one will start in the subsequent cycle and will refer to “Global Society, Cross-border Mobility and Law”.</p> <p>The XXXIII cycle will address the first thematic area: International Economic Policy, Business and Governance. Structural and strategic aspects of international economic, political and institutional relations will be examined. A partial list of courses with final evaluation includes: <i>Research methods for quantitative and qualitative analysis, History and trends of globalization, International business, International economic policy, Politics and global governance, International corporate governance and accounting, International economic policy and institutions, European institutions and law, International production and trade, International technology and innovation, European economic policy.</i></p>
Research and training activities	<p>The working language will be English. Courses with exams (tests or papers) will be held at Urbino and will be concentrated in the first year. Weekly seminars, some of which delivered in Italian, will be organised on specific economic, socio-political and institutional aspects of globalisation. Attendance of national and international workshops, advanced courses and conferences will be encouraged. Up to 12 months of research and training experience in other international institutions will be required.</p>
Scholarships	6
Documents and materials to be attached to the PhD application	<ul style="list-style-type: none"> - A curriculum vitae in English, indicating previous research experience, if any, and containing a self assessment of foreign language proficiency and of English in particular, using international standard classification schemes. - A list of exams (specifying the corresponding number of hours of teaching) sustained in a university career of at least four years. - Two letters of reference written by scholars knowing the candidate - A research project of up to 3000 words in English, focusing on one of the topics of the Thematic Area on “International Economic Policy, Business and Governance”. The project will have the following structure: a) state of the art, b) research objectives, c) methodology, d) expected results <p>Additional non compulsory titles of interest for the evaluation of candidates: certification of knowledge of English language of B2 or higher level (or equivalent); certificates of knowledge of other languages different from Italian (or in the case of non Italian candidates: knowledge of Italian language)</p>
Selection procedure	<ul style="list-style-type: none"> - Evaluation of documents and titles - Interview on the CV and on the research project presented by the candidate - Assessment of the candidate’s knowledge of English language <p>Note; the candidate will have to demonstrate a knowledge of the English language corresponding to at least a B2 level or equivalent; candidates with lower levels might be considered if judged by the evaluation committee to be capable to attain a B2 level by the end of the first semester of the PhD programme</p>
Criteria for the evaluation of academic qualifications (max 20 points)	<p>Curriculum vitae and other titles produced by the candidate up to a maximum of points: 7</p> <ul style="list-style-type: none"> - CV in English - Assessment of academic career; - other qualification titles: description of work and research experiences in the subject of the doctorate; letters of reference.

	<p>Research project up to a maximum of points: 8 The project must have a maximum of 3000 words in English and refer to the Thematic Area of International Economic Policy, Business and Governance, with the following structure: a) state of the art, b) research objectives, c) methodology, d) expected results</p> <p>Language proficiency up to a maximum of points: 5 - Self-assessment of foreign language proficiency and of English in particular, according to international standards, as specified in the CV; - certification of knowledge of English at a B2 or higher level, issued by a credited institution.</p> <p>The evaluation of the academic qualification results will be displayed in the location where the exam will take place, and in the PhD website (www.uniurb.it/global-studies) prior to the oral interview.</p>
Selection interview (max 60 points for the evaluation colloquium)	<p>The evaluation colloquium consists of a presentation by the candidate of his/her cv, scientific and research interests, of an in-depth discussion of the topics addressed in the research project presented. The knowledge of the English language will also be evaluated.</p> <p>The evaluation colloquium can be held either in Italian or in English, upon request of the candidate.</p>
Foreign language requested	English
Subjects covered in the colloquium	<p>The colloquium will evaluate the candidate's research project, language skills and competencies in the Thematic Area that will be addressed in cycle XXXIII, namely <i>International Economic Policy, Business and Governance</i>. A specific attention will be given to the following topics:</p> <ul style="list-style-type: none"> - economic growth after the Great Recession, technological change and inequality across and within countries; - the international strategies of firms (multinational corporations and SMEs), finance and labour; - political processes and policies carried out by European and international institutions, and by major countries for the governance of globalisation. <p>Candidates will have to demonstrate basic competencies in the Academic Field 13 "ECONOMICS AND STATISTICS", and/or Academic Field 14 "POLITICAL AND SOCIAL SCIENCES", and/or Academic Field 12 "LEGAL SCIENCES", provided that these competencies are finalised to the analysis of globalisation processes. With specific reference to the Thematic Area addresses in cycle XXXIII, the following Academic Disciplines will be considered a preferential qualification: SECS-P/01 ECONOMICS; SECS-P/02 ECONOMIC POLICY; SECS-P/06 APPLIED ECONOMICS; SECS-P/07 BUSINESS ADMINISTRATION AND MANAGEMENT; SECS-P/08 MANAGEMENT; SECS-P/13 COMMODITY SCIENCES; SECS-S/06 MATHEMATICAL METHODS OF ECONOMICS, FINANCE AND ACTUARIAL SCIENCES; SPS/01 POLITICAL PHILOSOPHY; SPS/02 HISTORY OF POLITICAL THOUGHT; SPS/04 POLITICAL SCIENCE.</p>
Calendar and location of the colloquium	<p>The list of admitted candidates with evaluation of academic qualifications will be indicated at the website: www.uniurb.it/global-studies.</p> <p>The colloquium will take place on Tuesday July 11th 2017 at 9 am.</p> <p>The location of the colloquium will be: Università di Urbino Carlo Bo, via Saffi 2, Urbino, Aula Prorettori</p> <p><i>Note; The colloquium can exceptionally take place via video-conference provided a motivated request is submitted at least 7 days in advance of the date fixed for the evaluation, to be sent to: altaformazione@uniurb.it</i></p>
Contact for information on Administrative aspects	<p>altaformazione@uniurb.it Please indicate DOTTORATO in GLOBAL STUDIES in the subject line</p>
Contact for information on	phd-global-studies@uniurb.it

Urbino PhD in Global Studies - Frequently Asked Questions

scientific and organisational aspects of the PhD programme	
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